August 1, 2014

To Whom it May Concern:

I am pleased to recommend Sarah Wagner for the position of a classroom teacher. She has been an assistant at Simmons Middle School for one year but would like to utilize her teaching degree.. I have had the pleasure of having Ms. Wagner assist me in a 6th through 8th grade Instructional Special Education classroom, and I will miss her terribly; however I understand her desire to have her own classroom.

Sarah is the kind of assistant who sees something that needs to be done and takes care of it without being asked. She helps keep the children focused and on track so that they can keep up with the many requirements in a multi-grade Special Education classroom. Ms. Wagner is wonderful with the children and they respect her.. She is kind, compassionate and patient with those who are struggling with their class work. She works with them one-on-one to keep them from falling behind.

Sarah is conscientious, flexible, cheerful and creative in her approach with the students. Ms. Wagner possesses a positive and enthusiastic personality. She has a great rapport with the students she has worked with. She is well dressed, articulate, and always ready with a smile and a kind word. I have found that other team members have accepted her as a strong working member of our team and she has had a positive working relationship with each one of them, as well as with other staff members.

It is with mixed emotions that I recommend Sarah for a teaching position because I know she will tough to be replaced. Yet in an effort to help her find a position maximizing her skill set, I encourage you to consider her for a place at your respective school. I promise that you will not be disappointed. Please feel free to contact me if you have any questions at 630-862-6666 of by email at ccepek@d131.org

Sincerely,

Crystal Cepek

Special Education Teacher

Simmons Middle School